

## FORM – N

(See rule 16(1))

### NOTICE OF SHIFT SCHEDULE WEEKLY HOLIDAY OF WORKERS ENGAGED IN SHIFT

All the workers in the establishment are hereby informed that the establishment operates from 10.00 am to 06.00 pm in General shift. The shift schedule is fixed for all employees.

With exception to above, one of our staff Mr. Shafiq Khan is allowed to also operate from 02.30 pm to 10.30 pm in case of business requirements.

Sr. No.	Name of the worker	Designation	Dates of the Month - General Shift (from 10am to 6pm)	Dates of the Month - 1st Shift	Dates of the Month - 2nd Shift	Dates of the Month - 3rd Shift	Weekly Holiday Day
1	(List attached Separately)						
2							
3							

Date: 31/03/2019

Place: Mumbai

  
Signature of Manager /  
Authorised Representative



#### Doha Bank Q.P.S.C.

Sakhar Bhavan, Ground Floor, Nariman Point, Mumbai – 400 021, India.

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Incorporated in Qatar with limited liability.

#### Our Call Centre Numbers :

Qatar : +974 4445 6000 • UAE : +971 4321 4333 • Kuwait : +965 2291 7222 • India : +91 22 33771177 • Oman NRI Desk : +968 9136 0278

Sr. No.	Name of worker	Designation	Dates of the Month - General Shift (from 10am to 6pm)	Dates of the Month - 1st Shift	Dates of the Month - 2nd Shift	Dates of the Month - 3rd Shift	Weekly Holiday Day
1	Mohammed Amin Hakim	Senior Manager - Legal & Recov	Every day except weekly off & public/bank's Holiday	-	-	-	2nd & 4th Saturday of the month AND every Sunday of the month
2	Tracy Rodrigues	Kyc Operations Officer		-	-	-	
3	Joyce Alphonso	Customer Service Executive		-	-	-	
4	Mahesh R Mulgaonkar	Assistant Manager - It Support		-	-	-	
5	Shafiq Khan	Assistant Manager - It Support	10am to 6pm / 2.30pm to 10.30pm - in case of business requirements			-	
6	Vaibhav B Palkar	Finance Officer	Every day except weekly off & public/bank's Holiday	-	-	-	
7	Sameer A. Randive	Finance Assistant		-	-	-	
8	Rohan N. Shinde	Finance Assistant		-	-	-	
9	Rakesh Songir	Functional Consultant I T		-	-	-	
10	Zulkernain Mohammad Kanjarwala	It Manager		-	-	-	
11	Mangesh Anbhavane	Deputy Manager - Finance		-	-	-	
12	Sunil Narayan Raghav	Finance Manager		-	-	-	

*Sunil*

