

FORM – M

(See rule 14)

NOTICE OF HOURS OF WORK, REST-INTERVAL, WEEKLY HOLIDAY

Name and address of the Establishment:

Doha Bank Q.P.S.C.,
201, Raheja Centre,
Free Press Journal Marg,
Nariman Point, Mumbai – 400 021.

Name of the Manager / Authorised Representative:

Mr. Manish Mathur – Country Manager, India

All the workers in the establishment are hereby informed that the hours of work, rest-interval and weekly holiday of each worker is given below:

Sr. No. (1)	Name of worker (2)	Designation (3)	Hours of work from--- -- to ----- (4)	Rest-interval from.....to..... (5)	Day of weekly holiday (6)
1	(List attached Separately)				
2					
3					

Date: 31/03/2019

Place: Mumbai


Signature of the Manager or
Authorised Representative



Doha Bank Q.P.S.C.

Sakhar Bhavan, Ground Floor, Nariman Point, Mumbai – 400 021, India.

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Sr. No. (1)	Name of worker (2)	Designation (3)	Hours of work from----- to ----- (4)	Rest-interval from.....to..... (5)	Day of weekly holiday (6)
1	Mohammed Amin Hakim	Senior Manager - Legal & Recov	10am to 6pm	30 minutes	2nd & 4th Saturday of the month AND every Sunday of the month
2	Tracy Rodrigues	Kyc Operations Officer	10am to 6pm	30 minutes	
3	Joyce Alphonso	Customer Service Executive	10am to 6pm	30 minutes	
4	Mahesh R Mulgaonkar	Assistant Manager - It Support	10am to 6pm	30 minutes	
5	Shafiq Khan	Assistant Manager - It Support	10am to 6pm / 2.30pm to 10.30pm in case of business requirement	30 minutes	
6	Vaibhav B Palkar	Finance Officer	10am to 6pm	30 minutes	
7	Sameer A. Randive	Finance Assistant	10am to 6pm	30 minutes	
8	Rohan N. Shinde	Finance Assistant	10am to 6pm	30 minutes	
9	Rakesh Songir	Functional Consultant I T	10am to 6pm	30 minutes	
10	Zulkernain Mohammad Kanjariwala	It Manager	10am to 6pm	30 minutes	
11	Mangesh Anbhavane	Deputy Manager - Finance	10am to 6pm	30 minutes	
12	Sunil Narayan Raghav	Finance Manager	10am to 6pm	30 minutes	

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