

Know Your Customer (KYC) Application Form | Individual

S- Simplified Measures Account - Document Type code

Important Instructions: A) Fields marked with '*' are mandatory fields. F) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end. B) Please fill the form in English and in BLOCK letters. F) List of two character ISO 3166 country codes is available at the end. C) Please fill the date in DD-MM-YYYY format G) KYC number of applicant is mandatory for update application. D) Please read section wise detailed guidelines / instructions H) For particular section update, please tick (✓) in the box available before the section number and strike off the sections not required to be updated. New Application Type* Update For office use only (To be filled by financial institution) KYC Number (Mandatory for KYC update request) Account Type* Simplified (for low risk customers) Small Normal 1. PERSONAL DETAILS (Please refer instruction A at the end) Prefix First Name Middle Name Last Name ☐ Name* (Same as ID proof) Maiden Name (If any*) Father / Spouse Name* Mother Name* Date of Birth* **РНОТО** Gender* M- Male F- Female T-Transgender Marital Status* Married Unmarried Others Others (ISO 3166 Country Code Citizenship' IN-Indian Residential Status* Resident Individual Non Resident Indian Foreign National Person of Indian Origin Government Sector) Occupation Type* S-Service (Private Sector Public Sector O-Others (Professional Self Employed Retired Housewife Student) Signature /Thumb **B-Business** Impression X- Not Categorised 2. TICK IF APPLICABLE RESIDENCE FOR TAX PURPOSES IN JURISDICTION(S) OUTSIDE INDIA (Please refer instruction B at the end) ADDITIONAL DETAILS REQUIRED * (Mandatory only if section 2 is ticked) Place / City of Birth* ISO 3166 Country Code of Birth* ISO 3166 Country Date upto which the Tax Identification No. Identification Type TIN Issuing Documents provided (copy Code of Jurisdiction or equivalent (TIN or other* Country of certificate of tax residence documentary evidence of Residence* (If issued by jurisdiction)* please specify) or copy of TIN or others) is valid #To also include USA, where the individual is a citizen/green card holder of the USA * In case "Tax Identification Number" is not available, kindly provide its functional equivalent Instructions :-The applicant should provide the documentary evidence of Certificate of Tax Residence issued by authorized government body or Valid identification issued by authorized government body to establish the residence(s) for tax purposes. Authorized government body includes Government or agency thereof or a municipality. In case the applicant is tax resident of more than three countries then it should provide the requisite details by a separate annexure alongwith appropriate documentary evidence. 3. PROOF OF IDENTITY (Pol)* (Please refer instruction C at the end) (Certified copy of any one of the following Proof of Identity[PoI] needs to be submitted) A- Passport Number Passport Expiry Date B- Voter ID Card C- PAN Card D- Driving Licence Driving Licence Expiry Date DDDDMMDYY E- UID (Aadhaar) F- NREGA Job Card Z- Others (any document notified by the central government) Identification Number

Identification Number

4. PROOF OF ADD	RESS (PoA)*							
	NENT / OVERSEAS ADDRESS		ction D at the end)					
(Certified copy of any one of	the following Proof of Address [F	PoA] needs to be submitted)						
	Residential / Business	Residential	Business Registered Office Unspecified					
	Passport	Driving Licence	UID (Aadhaar)					
Voter Identity Card NREGA Job Card Others Simplified Measures Account - Document Type code								
Address	ompimod Wododroo / tooodr	. Boodinent Type code						
Line 1*								
Line 2								
Line 3			City / Town / Village*					
District*	Pin / P	ost Code*	State / U.T Code* ISO 3166 Country Code*					
4.2 CORRESPONDENCE	CE / LOCAL ADDRESS DETAILS	* (Please see instruction E at	t the end)					
Same as Current / Perm	anent / Overseas Address detail	s (In case of multiple correspo	ondence / local addresses, please fill 'Annexure A1')					
Line 1*								
Line 2								
Line 3			City / Town / Village*					
District*	Pin /	Post Code*	State / U.T Code* ISO 3166 Country Code*					
4.3 ADDRESS IN THE	URISDICTION DETAILS WHER	E APPLICANT IS RESIDENT	OUTSIDE INDIA FOR TAX PURPOSES* (Applicable if section 2 is ticked)					
Same as Current / Perm	anent / Overseas Address detail	s Same	as Correspondence / Local Address details					
Line 1*								
Line 2								
Line 3			City / Town / Village*					
State*		ZIP / P	Post Code* ISO 3166 Country Code*					
☐ 5. CONTACT DETAIL	S (All communications will be sent of	on provided						
	S (All communications will be sent of		Mohile					
Tel. (Off.)	S (All communications will be sent of	Tel. (Res)	Mobile —					
	S (All communications will be sent of		Mobile —					
Tel. (Off.)	- -	Tel. (Res)	Mobile — — — — — — — — — — — — — — — — — — —					
Tel. (Off.) Fax 6. DETAILS OF RELA Addition of Related Person	TED PERSON (In case of additio	Tel. (Res) Email ID nal related persons, please fill 'A						
Tel. (Off.) Fax 6. DETAILS OF RELA	TED PERSON (In case of additio Deletion of Related Person Guardian of Minor	Tel. (Res) Email ID nal related persons, please fill 'A KYC Number	Annexure B1') (please refer instruction G at the end) er of Related Person (if available*) Authorized Representative					
Tel. (Off.) Fax 6. DETAILS OF RELA Addition of Related Person	TED PERSON (In case of additio Deletion of Related Person Guardian of Minor	Tel. (Res) Email ID nal related persons, please fill 'A KYC Number	Annexure B1') (please refer instruction G at the end) er of Related Person (if available*)					
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8. APPLICANT DECLARATION

- > C-KYC: My Personal/KYC details may be shared with Central KYC Registry. I hereby give consent to receive information from Central KYC registry through SMS/e mail on the above registered number/e mail address.
- I hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresentating, I/We am/are aware that I/We may be held liable for it.

FATCA/ CRS DECLARATION

- I/ We hereby certify that I / we have declared my/our status as per the rules applicable under section 285BA of the Income Tax Act, 1961 as notified by Central Board of Direct Taxes (CBDT) vide Notification No. S.O. 2155(E) dated 7 August 2015 and RBI Circular Ref No. DBR.AML.BC.No.36/14.01.001/2015-16 dated 28 August 2015 in this regard.
- 2. I/We understand and acknowledge that as per the provisions of Income Tax Act, Rules made thereunder and the guidelines issued by the RBI in the matter, depending upon the residential status and/or other criteria stipulated therein, the Bank may have to report the details in respect of our account(s) as per the prescribed format to the Central Board of Direct Taxes (CBDT) or other Government Agencies to comply with the obligations as per the Inter-Governmental Agreements (IGA) in respect of Foreign Accounts Tax Compliance Act (FATCA) and Common Reporting Standards (CRS) and or any other similar arrangements.
- 3. I/We certify that the information provided by me/us above as applicable to me/us and signed by me/us as well as in the documentary evidence provided by me/us are, to the best of my/our knowledge and belief, true, correct and complete and that I/we have not withheld any material information that may affect the assessment/categorization of my account as a US Reportable Account or Other Reportable Account or otherwise.
- 4. I/We undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided above, as well as in the documentary evidence provided by me/us or if any certification becomes incorrect and to provide fresh and valid self- certification along with documentary evidence.
- 5. I/ We also agree that my/our failure to disclose any material fact known to me/us, now or in future, may invalidate me from transacting in the account and Doha Bank, Q.S.C. would be within its right to put restrictions in the operations of my/our account or close it or report to any regulator and/or any authority designated by the Government of India (GOI) /RBI for the purpose or take any other action as may be deemed appropriate by Doha Bank, Q.S.C., under the guidelines issued by CBDT/RBI from time to time, if the deficiency is not remedied by me/us within the stipulated period.
- 6. I/We also agree to furnish and intimate to Doha Bank, Q.S.C. any other particulars that are called upon me/ us to provide on account of any change in law either in India or abroad in the subject matter herein.
- 7. I/We shall indemnify Doha Bank, Q.S.C. for any loss that may be caused to Doha Bank, Q.S.C. on account of providing incorrect or incomplete information by me/us.

				[Signature / Thumb Impression]
Date : DD - M	M - Y Y Y	Place :		Signature / Thumb Impression of Applicant
9. ATTESTATION	/ FOR OFFICE USE ON	ILY		
Documents Received	Certified Copies			
KY	C VERIFICATION CARRIED	OUT BY		INSTITUTION DETAILS
Date	D D - M M - Y Y	YY	Name	
Emp. Name			Code	
Emp. Code				
Emp. Designation				
Emp. Branch				
	[Employee Signature]			[Institution Stamp]



Instructions / Check list / Guidelines for filling Individual KYC Application Form

General Instructions:

- 1 Fields marked with '*' are mandatory fields.
- 2 Tick '√' wherever applicable
- 3 Self-Certification of documents is mandatory.
- 4 Please fill the form in English and in BLOCK Letters.
- 5 Please fill all dates in DD-MM-YYYY format.
- 6 Wherever state code and country code is to be furnished, the same should be the two-digit code as per Indian Motor Vehicle, 1988 and ISO 3166 country code respectively list of which is available at the end.
- 7 KYC number of applicant is mandatory for updation of KYC details.
- 8 For particular section update, please tick (<) in the box available before the section number and strike off the sections not required to be updated.
- 9 In case of 'Small Account type' only personal details at section number 1 and 2, photograph, signature and self-certification required.

A) Clarification / Guidelines on filling 'Personal Details' section

- 1 Name: Please state the name with Prefix (Mr/Mrs/Ms/Dr/etc.). The name should match the name as mentioned in the Proof of Identity submitted failing which the application is liable to be rejected.
- 2 Either father's name or spouse's name is to be mandatorily furnished. In case PAN is not available father's name is mandatory.

B) Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India

1 Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number, and resident registration number)

C) Clarification / Guidelines on filling 'Proof of Identity [Pol]' section

- 1 If driving license number or passport is provided as proof of identity then expiry date is to be mandatorily furnished.
- 2 Mention identification / reference number if 'Z Others (any document notified by the central government)' is ticked.
- 3 In case of Simplified Measures Accounts for verifying the identity of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned in point 3 (S).

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Document Code	Description
01	Identity card with applicant's photograph issued by Central/ State Government Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, and Public Financial Institutions.
02	Letter issued by a gazetted officer, with a duly attested photograph of the person.

D) Clarification / Guidelines on filling 'Proof of Address [PoA] - Current / Permanent / Overseas Address details' section

- PoA to be submitted only if the submitted PoI does not have an address or address as per PoI is invalid or not in force.
- 2 State / U.T Code and Pin / Post Code will not be mandatory for Overseas addresses.
- 3 In case of Simplified Measures Accounts for verifying the address of the applicant, any one of the following documents can also be submitted and undernoted relevant code may be mentioned in point 4.1.

code may be mention	ed in point 4.1.
Document Code	Description
01	Utility bill which is not more than two months old of any service provider (electricity, telephone, post-paid mobile phone, piped gas, water bill).
02	Property or Municipal Tax receipt.
03	Bank account or Post Office savings bank account statement.
04	Pension or family pension payment orders (PPOs) issued to retired employees by Government Departments or Public Sector Undertakings, if
	they contain the address.
05	Letter of allotment of accommodation from employer issued by State or Central Government departments, statutory or regulatory bodies,
	public sector undertakings, scheduled commercial banks, financial institutions and listed companies. Similarly, leave and license agreements
	with such employers allotting official accommodation.
06	Documents issued by Government departments of foreign jurisdictions and letter issued by Foreign Embassy or Mission in India.

E) Clarification / Guidelines on filling 'Proof of Address [PoA] - Correspondence / Local Address details' section

- To be filled only in case the PoA is not the local address or address where the customer is currently residing. No separate PoA is required to be submitted.
- 2 In case of multiple correspondence / local addresses, Please fill 'Annexure A1'

F) Clarification / Guidelines on filling 'Contact details' section

- 1 Please mention two-digit country code and 10 digit mobile number (e.g. for Indian mobile number mention 91-999999999).
- 2 Do not add '0' in the beginning of Mobile number.

G) Clarification / Guidelines on filling 'Related Person details' section

1 Provide KYC number of related person if available.

H) Clarification / Guidelines on filling 'Related Person' details - Proof of Identity [Pol] of Related Person' section

1 Mention identification / reference number if 'Z - Others (any document notified by the central government)' is ticked.



List of two – digit state / U.T codes as per Indian Motor Vehicle Act, 1988

State/ U.T	Code
Andaman & Nicobar	AN
Andhra Pradesh	AP
Arunachal Pradesh	AR
Assam	AS
Bihar	BR
Chandigarh	CH
Chattisgarh	CG
Dadra and Nagar Haveli	DN
Daman & Diu	DD
Delhi	DL
Goa	GA
Gujarat	GJ
Haryana	HR

State /U.T	Code
Himachal Pradesh	HP
Jammu & Kashmir	JK
Jharkhand	JH
Karnataka	KA
Kerala	KL
Lakshadweep	LD
Madhya Pradesh	MP
Maharashtra	MH
Manipur	MN
Meghalaya	ML
Mizoram	MZ
Nagaland	NL
Orissa	OR

State /U.T	Code
Pondicherry	PY
Punjab	PB
Rajasthan	RJ
Sikkim	SK
Tamil Nadu	TN
Telangana	TS
Tripura	TR
Uttar Pradesh	UP
Uttarakhand	UA
West Bengal	WB
Other	XX

List of ISO 3166 tw	o - digit Country Code
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Country	Country Code	Country	Country Code	Country	Country Code	Country	Country Code
Afghanistan	AF	Dominican Republic	DO	Libya	LY	Saint Pierre and Miguelon	PM
Aland Islands	AX	Ecuador	EC	Liechtenstein	LI	Saint Vincent and the Grenadines	VC
Albania	AL	Egypt	EG	Lithuania	LT	Samoa	WS
	DZ		SV		LU		SM
Algeria		El Salvador		Luxembourg		San Marino	
American Samoa	AS	Equatorial Guinea	GQ	Macao	MO	Sao Tome and Principe	ST
Andorra	AD	Eritrea	ER	Macedonia, the former Yugoslav Republic of	MK	Saudi Arabia	SA
Angola	AO	Estonia	EE	Madagascar	MG	Senegal	SN
Anguilla	Al	Ethiopia	ET	Malawi	MW	Serbia	RS
Antarctica	AQ	Falkland Islands (Malvinas)	FK	Malaysia	MY	Seychelles	SC
Antigua and Barbuda	AG	Faroe Islands	FO	Maldives	MV	Sierra Leone	SL
Argentina	AR	Fiji	FJ	Mali	ML	Singapore	SG
Armenia	AM	Finland	FI	Malta	MT	Sint Maarten (Dutch part)	SX
Aruba	AW	France	FR	Marshall Islands	MH	Slovakia	SK
Australia	AU	French Guiana	GF	Martinique	MQ	Slovenia	SI
Austria	AT	French Polynesia	PF	Mauritania	MR	Solomon Islands	SB
Azerbaijan	AZ	French Southern Territories	TF	Mauritius	MU	Somalia	SO
Bahamas	BS	Gabon	GA	Mayotte	YT	South Africa	ZA
	BH		GM				GS
Bahrain		Gambia	GIVI	Mexico	MX	South Georgia and the South Sandwich Islands	GS
Bangladesh	BD	Georgia	GE	Micronesia, Federated States of	FM	South Sudan	SS
Barbados	BB	Germany	DE	Moldova, Republic of	MD	Spain	ES
Belarus	BY	Ghana	GH	Monaco	MC	Sri Lanka	LK
Belgium	BE	Gibraltar	GI	Mongolia	MN	Sudan	SD
Belize	BZ	Greece	GR	Montenegro	ME	Suriname	SR
	BJ						
Benin		Greenland	GL	Montserrat	MS	Svalbard and Jan Mayen	SJ
Bermuda	BM	Grenada	GD	Morocco	MA	Swaziland	SZ
Bhutan	BT	Guadeloupe	GP	Mozambique	MZ	Sweden	SE
Bolivia, Plurinational State of	ВО	Guam	GU	Myanmar	MM	Switzerland	CH
Bonaire, Sint Eustatius and Saba	BQ	Guatemala	GT	Namibia	NA	Syrian Arab Republic	SY
Bosnia and Herzegovina	BA	Guernsey	GG	Nauru	NR	Taiwan, Province of China	TW
Botswana	BW	Guinea	GN	Nepal	NP	Tajikistan	TJ
Bouvet Island	BV	GuineaBissau	GW	Netherlands	NL	Tanzania, United Republic of	TZ
Brazil	BR	Guyana	GY	New Caledonia	NC	Thailand	TH
	10		HT				TL
British Indian Ocean Territory		Haiti		New Zealand	NZ	Timor-Leste	
Brunei Darussalam	BN	Heard Island and McDonald Islands	HM	Nicaragua	NI	Togo	TG
Bulgaria	BG	Holy See (Vatican City State)	VA	Niger	NE	Tokelau	TK
Burkina Faso	BF	Honduras	HN	Nigeria	NG	Tonga	TO
Burundi	BI	Hong Kong	HK	Niue	NU	Trinidad and Tobago	TT
Cabo Verde	CV	Hungary	HU	Norfolk Island	NF	Tunisia	TN
Cambodia	KH	Iceland	IS	Northern Mariana Islands	MP	Turkey	TR
Cameroon	CM	India	IN	Norway	NO	Turkmenistan	TM
Canada	CA	Indonesia	ID	Oman	OM	Turks and Caicos Islands	TC
	KY		IR				TV
Cayman Islands		Iran, IslamidRepublic of		Pakistan	PK	Tuvalu	
Central African Republic	CF	Iraq	IQ	Palau	PW	Uganda	UG
Chad	TD	Ireland	ΙE	Palestine, State of	PS	Ukraine	UA
Chile	CL	Isle of Man	IM	Panama	PA	United Arab Emirates	AE
China	CN	Israel	IL	Papua New Guinea	PG	United Kingdom	GB
Christmas Island	CX	Italy	IT	Paraguay	PY	United States	US
Cocos (Keeling) Islands	CC	Jamaica	JM	Peru	PE	United States Minor Outlying Islands	UM
Colombia	CO	Japan	JP	Philippines	PH	Uruguay	UY
Comoros	KM	Jersey	JE	Pitcaim	PN	Uzbekistan	UZ
Congo, the Democratic Republic of	CG CD	Jordan Kazakhstan	JO KZ	Poland Portugal	PL PT	Vanuatu Venezuela, Bolivarian Republic of	VU VE
the							
Cook Islands	CK	Kenya	KE	Puerto Rico	PR	Viet Nam	VN
Costa Rica	CR	Kiribati	KI	Qatar	QA	Virgin Islands, British	VG
Cote d'Ivoire !Côte d'Ivoire	CI	Korea, Democratic People's Republic	KP	Reunion !Réunion	RE	Virgin Islands, U.S.	VI
		of					
Croatia	HR	Korea, Republic of	KR	Romania	RO	Wallis and Futuna	WF
	CU	Kuwait	KW	Russian Federation	RU	Western Sahara	EH
Cuba		Kyrgyzstan	KG	Rwanda	RW	Yemen	YE
	CW				BL		ZM
Cuba Curação !Curação			LA	Saint Barthelemy Saint Barthelemy		Zambia	
Cuba	CW CY CZ	Lao People's Democratic Republic Latvia	LA LV	Saint Barthelemy !Saint Barthélemy Saint Helena, Ascension and Tristan da	SH	Zambia Zimbabwe	ZW
Cuba Curaçao !Curaçao Cyprus	CY	Lao People's Democratic Republic	LV				
Cuba Curaçao !Curaçao Cyprus	CY	Lao People's Democratic Republic		Saint Helena, Ascension and Tristan da			
Cuba Curacao !Curaçao Cyprus Czech Republic	CY CZ	Lao People's Democratic Republic Latvia	LV	Saint Helena, Ascension and Tristan da Cunha	SH		



Know Your Customer (KYC) Application Form | Individual | Correspondence / Local Address

Important Instructions:

- A) Fields marked with '*' are mandatory fields.
- B) Please fill the form in English and in BLOCK letters.
- C) Please fill the date in DD-MM-YYYY format.
- D) Please read section wise detailed guidelines / instructions at the end.
- E) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end.
- F) List of two character ISO 3166 country codes is available at the end.
- G) KYC number of applicant is mandatory for update application.
- H) For particular section update, please tick (√) in the box available before the section number and strike off the sections not required to be updated.

For office use only (To be filled by financial institution)	Application Type* KYC Number	New	Update		(Mandatory	for KYC update request)
1. CORRESPONDENCE	LOCAL ADDRESS	DETAILS (PI	ease see instruction E	at the end)		
☐ Same as Current / Permanent / 0	Overseas Address detail	s		141 479 598 91		
Line 1*						
Line 2						
Line 3					City / Town / \	Village*
District*	Pin /	Post Code*		State / U.T	Code*	ISO 3166 Country Code*
2. CONTACT DETAILS (All co	ommunications will be sen	t on provided Mob	oile no./ Email-ID) (Pleas	se refer instruct	tion F at the end)	
Tel. (Off) — FAX — —		Tel. (Res) Email ID			Mobile	
3. APPLICANT DECLARA	TION					
 I hereby declare that the details furnished a therein, immediately. In case any of the about liable for it. 						[Signature / Thumb Impression]
Date: DD-MM-YY	Y Y Place	e:				Signature / Thumb Impression of Applicant



Emp. Code
Emp. Designation
Emp. Branch

Know Your Customer (KYC) Application Form | Individual | Related Person Important Instructions: A) Fields marked with '*' are mandatory fields. E) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end. B) Please fill the form in English and in BLOCK letters. F) List of two character ISO 3166 country codes is available at the end. C) Please fill the date in DD-MM-YYYY format. G) KYC number of applicant is mandatory for update application. D) Please read section wise detailed guidelines / instructions H) For particular section update, please tick (✓) in the box available before the section number and strike off the sections not required to be updated. Application Type* New Update For office use only (To be filled by financial institution) KYC Number (Mandatory for KYC update request) 1. DETAILS OF RELATED PERSON (Please refer instruction G at the end) Addition of Related Person ☐ Deletion of Related Person KYC Number of Related Person (if available*) Guardian of Minor Assignee Authorized Representative Related Person Type* Prefix First Name Middle Name Last Name Name* (If KYC number and name are provided, below details of section 1 are optional) PROOF OF IDENTITY (Pol) OF RELATED PERSON* (Please see instruction (H) at the end) A- Passport Number Passport Expiry Date B- Voter ID Card C-PAN Card D- Driving Licence Driving Licence Expiry Date DDDDDMMDDV E- UID (Aadhaar) F- NREGA Job Card Z- Others (any document notified by the central government) Identification Number S- Simplified Measures Account - Document Type code Identification Number 2. APPLICANT DECLARATION I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it Date : D D - M M - Y Y Y Y Signature / Thumb Impression of Applicant Place: 3. ATTESTATION / FOR OFFICE USE ONLY **Documents Received** ☐ Certified Copies KYC VERIFICATION CARRIED OUT BY INSTITUTION DETAILS Date Name Emp. Name Code