

An invitation to attend the Ordinary and Extra Ordinary General Assembly Meeting of Shareholders

The Board of Directors of Doha Bank is honored to invite the esteemed shareholders to attend the Ordinary and Extra Ordinary General Assembly Meeting of the Shareholders, which will be held at 04:00 PM on Monday 7/3/2016 in Head Office Tower – West Bay – floor no. (1). However, if the quorum required is not attained, a second meeting will be held on Sunday 13/3/2016 at the same time and venue to look in:

**Ordinary General Meeting:**

1. Hearing the report of the Board of Directors on the Bank's activities and its financial position for the financial year ended on 31/12/2015 and discussing the Bank's future plans.
2. Hearing the Board of Directors' report on Corporate Governance for the year 2015.
3. Hearing the External Auditors' report on the balance sheet and the accounts presented by the Board of Directors for the financial year ended on 31/12/2015.
4. To discuss and endorse the balance sheet and the profit & loss account for the financial year ended on 31/12/2015 and approve the Board's recommendation for distributing cash dividends of QR 3 per share to the shareholders.
5. Discharging the Board of Directors from the responsibility for the year 2015 and determining their remuneration.
6. To discuss and endorse dealing with related companies.
7. Appointing the External Auditor for the financial year 2016 and determining their audit fees.

**Extra Ordinary General Meeting:**

- Obtain the approval to amend the Articles of Association in line with the new law of the commercial companies by law No. (11) of the year 2015.

#### Notes

- ▶ Dealing in the shares of the bank will be stopped on the date of the meeting.
- ▶ If unable to attend personally, the shareholder may nominate another shareholder as his proxy (other than board members) to attend the meeting. Proxy shall be submitted to Bank's official before commencement of the meeting in order to prove the capacity to attend. However; shares in possession of the nominated proxy should not in any way exceed 5% of the total shares i.e. (12,918,612) shares. In case the shareholder is a juridical person (company, establishment etc...), the attending representative should submit a written authorization for this effect duly signed and stamped by the company/establishment.
- ▶ Invitations to the meeting, balance sheet, profit & loss accounts, Board of Directors report, External auditors report and corporate Governance report were posted on Doha bank's website.
- ▶ A statement including the information stipulated by article [122] of the Commercial Companies Act issued by law No (11) for year 2015 which contains charges, fees, cash loans, L/C or guarantees in addition to any tangible privileges and remunerations availed by the Chairman and every member of the Board of Directors, shall be placed for shareholders three days prior to the general assembly meeting date in the Compliance Department located on the 24<sup>th</sup> floor of the bank's Head Office Tower at West Bay during the working hours.
- ▶ Shareholders are kindly requested to be in the meeting venue one hour prior to the meeting time to facilitate the registration.

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